

**UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF ILLINOIS
WESTERN DIVISION**

In re:)	Bankruptcy No.
)	
Debtor(s).)	Chapter
)	Judge Lynch
)	
Plaintiff(s),)	
)	
v.)	Adv. No.
)	
Defendant(s).)	
)	

PRETRIAL ORDER (Contested Matter Form)

Upon due notice, and all parties being afforded due and sufficient opportunity to be heard, the Court has scheduled an evidentiary hearing on this matter (ECF No. __) which shall begin at __:__.m. on _____.

The following terms shall govern the future course of this proceeding. **FAILURE TO COMPLY WITH THE PROVISIONS OF THIS ORDER WILL RESULT IN THE IMPOSITION OF APPROPRIATE SANCTIONS PURSUANT TO FED. R. CIV. P. 16(f), which may include waiver of claims or defenses, dismissal, default, exclusion or admission of evidence, fines or monetary sanctions or such other sanction as justice may require.**

TRIAL OF THIS MATTER SHALL BE CONDUCTED AS FOLLOWS:

1. Continuances. No continuance of the trial date or other relief from this Pretrial Order will be granted except for good cause shown.

2. Exhibits. On or before _____, the parties must exchange with one another all exhibits that they anticipate offering into evidence. No other exhibits may be introduced at trial, except for rebuttal purposes. Group exhibits are not allowed. In addition, each party shall provide to the Court an electronic copy in PDF format of their exhibit list and all exhibits via email to **Lynch_Exhibits@ilnb.uscourts.gov** on or before _____. Each exhibit should be marked with an exhibit number and attached to the email as a separate PDF file. The Plaintiff / Movant shall number exhibits numerically and the Defendant / Respondent shall number exhibits alphabetically. Each page of each exhibit shall be consecutively numbered. Unless otherwise ordered, exhibits will be presented at trial through the Court’s evidence presentation system and counsel should familiarize themselves with that system before trial.

3. Witnesses. On or before _____, the parties must identify all persons whose testimony they anticipate presenting at trial. In addition, no later than _____, each party shall file with the Court their list of witnesses which must include the names and addresses of expert witnesses, if any, and for each expert identified: the subject of the proposed expert testimony and whether the expert had prepared a written report. Only witnesses disclosed on the filed witness list will be permitted to testify, except for rebuttal witnesses.
4. No Recording. Any electronic, photographic or mechanical recording of these proceedings by any party, witness or observer, by any means, is strictly prohibited. Anyone who violates this provision may be subject to a Rule to Show Cause as to why they should not be held in contempt of court.

Date:

ENTER:

Thomas M. Lynch
United States Bankruptcy Judge